



Job Description and Person Specification

Team Leader: Rough Sleeper and Housing Support Teams

POST:	Team Leader: Rough Sleeper and Housing Support Teams
LOCATION:	Keighley/Bradford
GRADE:	Salary: £28,350
HOURS:	Full time: 35 hours per week

Purpose of the Job:

- To supervise, lead and support a team of recovery, group or support workers.
- To work and develop multi-agency projects.
- To directly intervene with people who use our services in a one-to-one or group setting to help them to address their problematic alcohol use.
- To provide support in the community for individuals and families with the aim of helping them to make the positive lifestyle changes that will aid their recovery.
- To support and signpost individuals and families to engage with other supportive services.

Main Duties

- Support and formally supervise your team
- Ensure that your team are supported to follow procedures and protocols
- To support the health and wellbeing of your team
- To review and assess the needs of people who use our services experiencing issues with alcohol or other drugs, within a variety of settings
- To support people who use our services to improve general health, including dietary needs, personal hygiene
- To support people who use our services to improve their social situation, including assistance with housing, benefits, accessing community services and budgeting
- To work with people who use our services to remove any structural and social barriers to accessing treatment services
- To support individuals and families to access appropriate treatment and recovery services
- Keep accurate and confidential records including supervision and training records
- Produce relevant documents and reports in support of the role
- Work with colleagues to develop and improve services delivered
- Attend and contribute to meetings with other staff and partners.

Project 6 is committed to being a safe, healthy, and non-discriminatory employer. You will need to abide by, and role model, our Code of Conduct, health and safety and HR Policies.

Post Specific Duties:

This post is focussed on leading a team that is:

- Working with Rough Sleepers in West Yorkshire



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Other specific duties:

Overseeing day-to-day operations of the Rough Sleeper and Housing Support teams in Keighley; line managing and supporting staff with service delivery, to include:

- Providing a single point of contact and advocate for people who use our services with other service providers and agencies
- Working as outreach to help people who experience complex needs (housing, substance misuse, offending behavior, mental health and physical health) to access the services and the interventions that they need. To help build resilience, gain confidence, and acquire personal and social assets
- Working with people who may need prescribed medications as a form of support
- Supporting individuals to be fast tracked into prescribing treatment with no barriers
- Working with individuals, offering supportive interventions that allow them to keep their tenancy.

PERSON SPECIFICATION

Listed below are the knowledge, experience skills and values you'll need to do this job, we will assess these through your application or through tests or interviews after shortlisting.

Knowledge	Method
N/SVQ level 3/degree in Health and Social Care or significant equivalent experience. Or qualification in substance use treatment/support or significant relevant experience.	Application
Practical knowledge of the challenges facing people who have difficulties relating to drug or alcohol use	Application/ Assessment
Experience	
A minimum of one year's experience of working with people with alcohol or other drug issues, individually or in groups, or have personal lived experience.	Application
A minimum of one year's experience of providing therapeutic services to people experiencing difficulties with their use of substances.	Application and Assessment
Effectively using technology to manage a caseload and support individuals.	Application
A minimum of one year's experience of managing at least one other person.	Application
Skills	
Ability to effectively manage conflict.	Assessment
Ability to prioritise and support a complex caseload.	Assessment
Effective supervision and leadership skills.	Application/ Assessment
Values	
A firm belief that all people matter.	Assessment
An evidenced belief that everyone can change.	Assessment
A track record of delivering on your commitments.	Assessment
A personal commitment to equality, diversity and Inclusion.	Assessment

ROLE SPECIFIC ATTRIBUTES:

	Experience of working in a clinical environment such as a hospital or GPs surgery.	Assessment
	Experience of working with Pregnant women.	Assessment
	Experience of working with groups who need support with alcohol or drug use.	Assessment
X	Experience of multi-agency partnership working, ideally in a supervisory context.	Assessment
X	Experience of working (employed or volunteer capacity) with people experiencing either homelessness, substance use, re-offending behaviour or mental ill-health needs.	Assessment