

POST: Trainee Recovery and Housing Worker (Homelessness Project)

LOCATION: Keighley

GRADE: 2; Salary: £ 24,940.91

WEEKLY HOURS: Full time, 35 hours per week

Purpose of the Job:

- To draw on your own lived experience of homelessness and/or recovery to provide meaningful, person-centred support to people accessing our services.
- To work alongside experienced specialist workers to support people experiencing homelessness alongside alcohol and/or other drug use.
- To help individuals access stable accommodation, improve their health and wellbeing, and develop the confidence and skills needed for greater independence.
- To provide support in a range of settings including drop-in sessions, one-to-one appointments and group activities.
- To develop the knowledge, skills and experience required to progress, through mentoring, supervision and training.

Main Duties

- Work alongside experienced colleagues to develop personalised support plans for people accessing the service
- Build positive, trusting relationships with individuals, sharing your lived experience appropriately to offer encouragement, build confidence and promote positive change.
- Support people to access housing assessments and complete accommodation applications.
- Provide practical support to help individuals attend appointments with housing, health, treatment and other appropriate services.
- Promote harm reduction and recovery-focused approaches with support from colleagues.
- Support people to reconnect with community services and activities that promote wellbeing and independence.
- Continue to support individuals after they move into accommodation, helping them to settle into, and sustain, their tenancy.
- Assist people with budgeting, accessing grants for essential household items and developing independent living skills.
- Encourage people to establish positive daily routines, strengthen social connections and achieve their personal goals.
- Contribute to creating a welcoming, inclusive and recovery-focused day service environment.
- Participate fully in training, reflective practice, supervision and team meetings to develop the skills and knowledge required for the role.
- Maintain appropriate records and work in accordance with organisational policies, including safeguarding, confidentiality and health and safety.

Project 6 is committed to being a safe, healthy, and non-discriminatory employer. You will need to abide by our code of conduct, health and safety and HR Policies.

Post Specific Duties:

This post is focussed on:

- ☒ Working in a multi-agency team supporting people to maintain their tenancy.
- ☒ Running support and recovery groups for people who use our services.
- ☒ Seeing individuals one to one in our offices in Keighley, in the community or at their home address.

PERSON SPECIFICATION

Listed below are the knowledge, experience, skills and values you'll need to do this job. We will assess these through your application or through tests or interviews after shortlisting.

We recognise the value of personal lived experience and voluntary experience as alternatives to formal experience and qualifications.

Knowledge and Experience	Method
Practical knowledge of the challenges facing people who have difficulties relating to drug or alcohol use.	Application/ Assessment
Personal lived experience of homelessness, recovery from alcohol and or other drug use. Be in a stable stage of recovery and personal wellbeing and able to use lived experience safely and appropriately to support others.	Application
A genuine commitment to supporting people experiencing homelessness and social exclusion.	Assessment
Experience of volunteering, peer mentoring or supporting others in a formal or informal capacity	Application/ Assessment
Skills	
Ability to build positive, respectful and trusting relationships with a compassionate, empathetic and non-judgemental approach.	Application/ Assessment
Ability to effectively manage conflict	Assessment
Willingness to learn, accept feedback and participate in training and professional development.	Application/ Assessment
Basic IT skills and willingness to learn how to maintain accurate records	Assessment
Understanding of the importance of professional boundaries, confidentiality and safeguarding, or willingness to develop this knowledge.	Assessment
Values	
A firm belief that all people matter.	Application/ Assessment
An evidenced belief that everyone can change.	Application/ Assessment
A track record of delivering on your commitments.	Application/ Assessment
A personal commitment to equality, diversity and inclusion.	Application/ Assessment